

Notification of Change in Emergency Contacts

Dear [Patient's Name],

We are writing to inform you that we have updated your emergency contact information as per your recent request.

New Emergency Contacts:

- Name: [Contact Name 1]
- Relationship: [Relationship 1]
- Phone Number: [Phone Number 1]

- Name: [Contact Name 2]
- Relationship: [Relationship 2]
- Phone Number: [Phone Number 2]

If you need to make any further changes or have any questions, please do not hesitate to contact our office.

Thank you for keeping your information up to date.

Sincerely,

[Your Name]

[Your Title]

[Healthcare Facility Name]

[Contact Information]