

# Credit Card Complaint Escalation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service Department  
[Credit Card Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally escalate a complaint regarding my recent experience with your customer service. My name is [Your Name], and my credit card account number is [Last Four Digits of Credit Card].

On [Date of Incident], I contacted your service team regarding [brief description of the issue]. Unfortunately, I was not satisfied with the assistance provided, and my concerns were not addressed as expected.

Despite my efforts to resolve this issue, I feel that the service I received fell short of the standards promised by your company, and I am reconsidering my relationship with [Credit Card Company Name] as a result.

I request that this complaint be escalated to a higher-level representative, as I believe my issue requires more attention. I would appreciate a prompt response regarding the resolution of this matter.

Thank you for your attention to this issue.

Sincerely,  
[Your Name]