

Credit Card Complaint Escalation Letter

Date: [Insert Date]

To: [Credit Card Company Name]

Attn: Customer Service Department

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally escalate a complaint regarding billing errors on my credit card account ([Insert Account Number]). Despite my previous attempts to resolve this issue (reference number: [Insert Reference Number]), I have yet to receive a satisfactory response.

The following errors have been identified on my statement:

- [Description of Error 1]
- [Description of Error 2]
- [Description of Error 3]

I request a thorough investigation into these discrepancies and a prompt resolution to rectify these billing errors. I also expect a written response to this escalation within [Insert Time Frame].

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]