

# Update of Credit Card Statement Delivery Preference

Date: [Insert Date]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about the update to your credit card statement delivery preferences.

As per your request, we have updated your preference for receiving your credit card statements to **[Preferred Delivery Method: e.g., Email, Postal Mail]**.

If you chose email, statements will now be sent to the following email address: **[Email Address]**.

If you have any further modifications or inquiries regarding your account or preferences, please do not hesitate to contact our customer service department at [Customer Service Phone Number] or [Customer Service Email Address].

Thank you for being a valued customer.

Sincerely,

[Your Company's Name]

[Your Company's Address]

[Your Company's Phone Number]