

# Credit Card Payment Acknowledgement

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Customer Name]

[Customer Address]

[City, State, Zip Code]

Dear [Customer Name],

We would like to acknowledge the receipt of your recent credit card payment. We note that the payment was made after the due date of [Insert Due Date].

Please be aware that late payments may result in additional charges as outlined in your credit card agreement. We appreciate your attention to this matter and kindly remind you to make future payments on or before the due date.

If you have any questions or require further assistance, please do not hesitate to contact us at [Your Contact Information].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]