

Letter of Justification for Credit Card Grace Period Extension

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally request an extension on the grace period for my credit card, account number [insert account number]. Due to [briefly explain reason, e.g., unforeseen financial hardship, medical emergency, etc.], I am currently unable to meet the payment deadline.

I have been a loyal customer of [Credit Card Company Name] for [number of years] and have always made timely payments in the past. I am committed to continuing my good standing and would greatly appreciate any assistance you can provide during this challenging time.

Thank you for your consideration. I look forward to your favorable response.

Sincerely,

[Your Name]