

# Important Update: Change in Your Credit Card Payment Due Date

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you of an important change regarding your credit card payment due date.

Effective from [New Effective Date], your credit card payment due date will be shifted from [Current Due Date] to [New Due Date]. This change is intended to provide you with greater flexibility in managing your payments.

Please feel free to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email] should you have any questions or require further assistance.

Thank you for choosing [Bank/Credit Card Company Name]. We appreciate your continued trust in us.

Best regards,  
[Your Name]  
[Your Title]  
[Bank/Credit Card Company Name]