

Confirmation of Due Date Alteration

Dear [Customer's Name],

We are writing to confirm the alteration of your credit card payment due date. Your new due date is now set for [New Due Date].

Account Number: *****[Last 4 Digits]

Previous Due Date: [Previous Due Date]

If you have any questions or need further assistance, please feel free to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Company Name]. We appreciate your business!

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Company Phone Number]