

Notice of Cancellation of Credit Card Hold

Date: **[Insert Date]**

To: **[Recipient's Name]**
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you that the hold placed on your credit card ending in **[Last Four Digits of Credit Card]** has been successfully cancelled as of **[Cancellation Date]**.

If you have any questions or need further assistance, please do not hesitate to contact us at **[Customer Service Phone Number]** or **[Customer Service Email]**.

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Title]
[Company Name]
[Company Address]
[City, State, Zip Code]