

# Credit Card Application Decline Notice

Date: [Insert Date]

Dear [Applicant's Name],

Thank you for your recent credit card application with [Bank/Company Name]. We appreciate your interest in our services. After careful review of your application, we regret to inform you that we are unable to approve your request at this time.

The decision was made due to missing required documentation. Specifically, we did not receive the following information:

- [List Missing Documents]

To reconsider your application, please submit the missing documentation to us at your earliest convenience. You can send the required documents via email or postal mail, as follows:

Email: [Insert Email Address]

Address: [Insert Postal Address]

Should you have any questions or need assistance in this matter, please do not hesitate to contact our customer service at [Insert Phone Number].

Thank you for understanding, and we hope to assist you in your financial journey in the near future.

Sincerely,

[Your Name]

[Your Job Title]

[Bank/Company Name]