

Credit Card Payment Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], hereby authorize [Recipient's Full Name or Company Name] to charge my credit card for the amount of [Insert Amount] for [Insert Product/Service Description].

My credit card details are as follows:

- Cardholder Name: [Your Name]
- Card Number: [XXXX-XXXX-XXXX-XXXX]
- Expiration Date: [MM/YY]
- CVV: [XXX]

This authorization will remain in effect until [Insert Expiration Date or "cancelled by me in writing"].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]

[Your Phone Number]

[Your Email Address]