

# Cancellation Notice for Credit Card Direct Debit

To: [Bank Name]

Address: [Bank Address]

Date: [Insert Date]

Dear Sir/Madam,

I am writing to formally request the cancellation of the direct debit arrangement for my credit card account.

Details of my account are as follows:

- Account Holder Name: [Your Name]
- Credit Card Number: [Last Four Digits]
- Account Number: [Your Account Number]

Please consider this letter as my official notice to cancel the direct debit effective immediately. I request that you confirm the cancellation in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Address]

[Your Contact Number]

[Your Email Address]