Credit Card Cashback Dispute

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
To: [Credit Card Company Name]
[Company Address]

Subject: Dispute Regarding Cashback Credit

Dear [Credit Card Company],

[City, State, Zip Code]

I hope this message finds you well. I am writing to formally dispute the cashback amount credited to my account for the billing cycle of [Insert Billing Cycle Date]. I have reviewed my transactions and believe that my cashback has not been accurately calculated.

Account Number: [Insert Account Number]

Transaction Date: [Insert Transaction Date]

Transaction Amount: [Insert Transaction Amount]

Expected Cashback: [Insert Expected Cashback Amount]

Upon reviewing my records, I believe I should have received a cashback of [Insert Disputed Cashback Amount] based on the terms of my credit card agreement. However, I was only credited [Insert Actual Cashback Amount].

I kindly request that you review my account and investigate this discrepancy. I believe that reconciliation of this matter will uphold the integrity of our business relationship.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]