

Announcement of Service Expansion

Date: [Insert Date]

Dear [Recipient's Name],

We are excited to announce that [Healthcare Facility Name] is expanding our services to better serve our community. This expansion reflects our commitment to providing quality healthcare and meeting the growing needs of our patients.

Starting from [Start Date], we will be offering the following new services:

- [Service 1]
- [Service 2]
- [Service 3]

These additions will allow us to provide comprehensive care, ensuring that you and your family have access to the treatment you need, close to home.

We appreciate your trust in us and are committed to maintaining the highest standards of care. Please feel free to reach out to us at [Contact Information] if you have any questions or would like more information about our expanded services.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Healthcare Facility Name]