

Your Name

Your Address

Your City, State, Zip Code

Your Email

Your Phone Number

Date

Credit Card Company Name

Credit Card Company Address

City, State, Zip Code

## **Subject: Appeal for Credit Card Transaction Denial**

Dear Customer Service Team,

I am writing to appeal the denial of a recent transaction that was attempted on my credit card, ending in XXXX.

The transaction in question was made on [Date] for an online purchase at [Store/Website Name] in the amount of [Transaction Amount]. Unfortunately, the transaction was declined, and I was unable to complete my purchase.

I believe this denial may have been a mistake, as I have sufficient credit available on my account and there were no known issues with my card at the time of the transaction.

For your reference, here are the details of the transaction:

- Transaction Date: [Date]
- Merchant Name: [Store/Website Name]
- Transaction Amount: [Transaction Amount]

I kindly request that you review this transaction and provide clarification on the reason for the denial. If additional information is needed from my side, please let me know at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

Your Name