

Credit Card Transaction Denial Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Credit Card Company Name]

[Credit Card Company Address]

[City, State, Zip Code]

Subject: Appeal for Denied Transaction on [Date]

Dear [Customer Service Team/Specific Contact Name],

I am writing to formally appeal the denial of my credit card transaction, which occurred on [Date of Purchase] at [Store Name] for the amount of [Transaction Amount]. The transaction was declined despite my available credit limit and timely payments.

This transaction was intended for [brief description of the purchase], and I believe the denial was made in error. I have always maintained a responsible credit relationship and have ensured that my account is in good standing.

I kindly request that you review this transaction and provide clarification on the denial. If necessary, I am more than willing to provide any additional documentation required to facilitate this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Credit Card Number or Account Number - optional for reference]