

Notification of Changes to Your Recurring Payment

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you about an important update regarding your recurring payment with us.

Please note that starting [Effective Date], the credit card that you have on file for your recurring payment will be updated as follows:

- **Previous Card Ending:** **** [Last Four Digits]
- **New Card Ending:** **** [Last Four Digits]
- **New Expiration Date:** [MM/YY]
- **New Billing Address:** [Billing Address]

If you have any questions or concerns regarding this change, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your continued trust in us.

Sincerely,

[Your Company Name]