

Dear [Patient's Name],

We are pleased to inform you that your referral to [Specialist's Name or Department] has been accepted.

Your appointment is scheduled for [Date] at [Time]. Please arrive at least [Number] minutes earlier to complete any necessary paperwork.

If you have any questions or need to reschedule, feel free to contact us at [Contact Information].

Thank you for trusting us with your care.

Sincerely,
[Your Name]
[Your Title]
[Your Practice Name]