Letter of Appreciation

Date: [Insert Date]

To: [Colleague's Name]
From: [Your Name]
[Your Position]
[Your Institution]
Dear [Colleague's Name],
I hope this message finds you well. I wanted to take a moment to express my heartfelt appreciation for the trust you placed in me by referring [Patient's Name] to my practice. Your confidence in my abilities means a great deal to me.
Collaboration among colleagues is vital in providing the best possible care for our patients, and your referral is a testament to our shared commitment to their well-being. I assure you that I will provide [Patient's Name] with the utmost care and attention, as I strive to meet your expectations.
Thank you once again for your support. I look forward to continuing our partnership for the benefit of our patients.
Sincerely,
[Your Name]
[Your Contact Information]