

Request for Credit Card PIN Update Notification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I am writing to formally request an update regarding the notification process for my credit card PIN. My credit card details are as follows:

Card Holder Name: [Your Name]

Credit Card Number: [Last Four Digits of Card]

Account Number: [Your Account Number]

Given the importance of security, I believe timely notification of any changes to my PIN is crucial. I would appreciate if you could provide information on how I will be notified in case of a PIN update and the expected time frame for this process.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]