

Request for Secured Credit Card Payment History

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Credit Card Issuer Name]

[Issuer Address]

[City, State, Zip Code]

Dear Customer Service,

I hope this message finds you well. I am writing to formally request a detailed payment history for my secured credit card account number [Insert Account Number]. This information is essential for my personal records and financial planning.

For your reference, my secured card account is opened under the name [Your Name]. I would appreciate it if you could provide me with my payment history for the period of [Insert Start Date] to [Insert End Date].

If there are any forms or further steps required to process my request, please do let me know. Thank you for your attention to this matter.

Sincerely,

[Your Name]