

# Credit Card Member Terms Clarification

Date: [Insert Date]

To: [Insert Member Name]

Address: [Insert Member Address]

Dear [Insert Member Name],

We hope this message finds you well. We are writing to clarify the terms and conditions regarding your credit card membership with us. Protecting your interests and ensuring that you are fully informed is our top priority.

## Key Terms of Your Credit Card Membership:

- **Annual Fee:** [Insert Fee Amount]
- **Interest Rate:** [Insert APR]
- **Minimum Payment:** [Insert Minimum Payment Terms]
- **Rewards Program:** [Brief Overview of Rewards]
- **Late Payment Fee:** [Insert Fee Amount]

If you have any questions or need further clarification, do not hesitate to reach out to our customer service team at [Insert Contact Information]. We are here to assist you.

Thank you for being a valued member of our credit card program.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]