

# Dispute Regarding Credit Card Minimum Payment Amount

To: [Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Date: [Current Date]

Dear Customer Service Department,

I am writing to formally dispute the minimum payment amount listed on my most recent credit card statement for account number [Last Four Digits of Account Number]. I believe that this amount is incorrect based on my understanding of the charges and payments made to my account.

According to my records, I have made timely payments and have not incurred additional fees that would justify an increase in the minimum payment amount. I kindly ask you to review my account and provide a detailed breakdown of how the minimum payment was calculated.

Please find attached copies of my recent statements and payment receipts for your review.

Thank you for your attention to this matter. I look forward to your prompt reply.

Sincerely,

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]