

# Important Notification Regarding Your Credit Card Grace Period

Dear [Customer Name],

We hope this message finds you well. We are reaching out to inform you about an important update to our credit card grace period policy.

Effective [Date], the grace period for all credit card transactions will be [Duration]. This means that you will have up to [Number of Days] days to pay your balance without incurring interest charges, provided that your previous balance was paid in full by the due date.

Please review the terms associated with your credit card account for more details. It is our goal to provide you with the best services possible, and we believe this policy update will benefit you.

If you have any questions or need further assistance, please do not hesitate to contact our customer service team at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Bank Name].

Sincerely,

[Your Name]  
[Your Title]  
[Bank Name]