

Appeal for Extended Credit Card Grace Period

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Customer Service Department
Credit Card Company Name
Company Address
City, State, Zip Code

Dear Customer Service Team,

I am writing to formally request an extension of the grace period for my credit card account (Account Number: XXXXXXXX). Due to unforeseen circumstances, I have encountered temporary financial difficulties that have hindered my ability to make timely payments.

I have been a loyal customer for [number] years, consistently making payments on time and maintaining a good standing with my account. I would greatly appreciate your understanding and consideration in granting an extension to my grace period. This would help me manage my finances more effectively and continue my commitment to fulfilling my obligations.

Thank you for considering my request. I look forward to your positive response.

Sincerely,
Your Name