

Acknowledgment of Credit Card Grace Period Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Bank Name]

[Bank Address]

[City, State, ZIP Code]

Dear [Bank Manager's Name],

I am writing to formally acknowledge the receipt of the information regarding the grace period associated with my credit card account ([Insert Account Number]).

Upon reviewing the details provided, I understand that the grace period allows me a specified time frame to pay my balance in full without incurring interest charges. I appreciate the clarity and the importance of staying within this period to maintain my account in good standing.

Thank you for your prompt communication regarding this matter. If I have any further questions, I will not hesitate to reach out.

Sincerely,

[Your Name]