

# Cash Advance Authorization Request

Date: [Insert Date]

To: [Credit Card Company Name]

Address: [Credit Card Company Address]

Dear [Credit Card Company],

I, [Your Name], holding the credit card number ending in [last four digits], hereby request a cash advance authorization of [amount] for the purpose of [reason for cash advance].

Please process this request at your earliest convenience. I understand that applicable fees and interest rates will apply as per my card agreement.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]

[Your Name]

[Your Address]

[Your Contact Information]

[Your Email Address]