# Online Portal Enrollment Instructions

Dear [Recipient's Name],

We are excited to welcome you to our online portal! Please follow the instructions below to complete your enrollment:

1. Visit our website at [www.example.com](www.example.com).
2. Click on the "Enroll Now" button located at the top right corner of the homepage.
3. Fill in the required fields in the enrollment form.
4. Upload any necessary documents as prompted.
5. Review your information and submit the form.

If you encounter any issues during the enrollment process, please do not hesitate to contact our support team at [support@example.com](mailto:support@example.com).

Thank you for choosing our services!

Sincerely,
[Your Name]
[Your Position]
[Your Company]