

Credit Card Reminder

Date: **[Insert Date]**

Dear [Cardholder's Name],

We hope this message finds you well. This is a friendly reminder regarding your [Credit Card Name] account ending in ****[Last Four Digits]. Our records indicate that this card has not been used for some time.

To ensure you continue enjoying the benefits associated with your card, we encourage you to make a purchase within the next [Timeframe, e.g., "three months"]. This will help keep your account active and maintain your credit limit.

If you have any questions or require assistance, please feel free to contact our customer service team at [Customer Service Phone Number] or visit our website at [Website URL].

Thank you for being a valued customer.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]