

# Announcement of Changes in Business Terms

Dear Valued Customers,

We hope this message finds you well. We are writing to inform you of some important changes to our business terms that will take effect on **Date**.

The changes include:

- **Change 1:** Description of change.
- **Change 2:** Description of change.
- **Change 3:** Description of change.

We believe these changes will enhance our services and continue to meet your needs effectively.

If you have any questions or require further clarification, please do not hesitate to reach out to our customer service team at **Email/Phone Number**.

Thank you for your continued support.

Sincerely,

**Your Company Name**

**Your Position**

**Company Contact Information**