

Chargeback Request Due to Fraudulent Activity

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Card Issuer Name
Card Issuer Address
City, State, Zip Code

Dear Customer Service,

I am writing to formally request a chargeback for a transaction that I believe to be fraudulent. Below are the details of the transaction:

- **Transaction Date:** [Insert Date]
- **Transaction Amount:** [Insert Amount]
- **Merchant Name:** [Insert Merchant Name]
- **Reference Number:** [Insert Reference Number]

I did not authorize this transaction, and I believe my account has been compromised. I have taken the necessary steps to secure my account and report the incident. Attached are copies of documentation that may assist in your investigation.

I kindly request that you review my case and process the chargeback at your earliest convenience. Please confirm receipt of this request and let me know if you need any further information.

Thank you for your attention to this matter.

Sincerely,
[Your Name]