

Chargeback Request for Defective Merchandise

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Card Issuer's Name]

[Credit Card Issuer's Address]

[City, State, Zip Code]

Subject: Chargeback Request for Defective Merchandise - [Order Number]

Dear [Credit Card Issuer's Name],

I am writing to formally request a chargeback for a transaction that was made on my credit card ending in [last four digits] on [purchase date]. The transaction was for [description of merchandise], purchased from [Merchant's Name].

Unfortunately, the merchandise was defective and did not meet the quality standards as advertised. I have attached documentation, including receipts and photos of the defective item, to support my claim. I have also attempted to resolve this issue directly with the merchant but have not received a satisfactory response.

For your reference, here are the details of the transaction:

- Order Number: [Order Number]
- Transaction Date: [Transaction Date]
- Transaction Amount: [Transaction Amount]

I kindly ask for your assistance in processing this chargeback. Please let me know if you require any further information or documentation.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]