

Declaration for E-Statement Preference

To,

The Manager,
[Bank Name]
[Branch Address]
[City, State, Zip Code]

Date: [Insert Date]

Subject: Declaration for E-Statement Preference for Credit Card

Dear Sir/Madam,

I, [Your Full Name], holding a credit card with the number ending in [Last Four Digits], hereby declare my preference for receiving e-statements instead of physical statements.

My details are as follows:

- Account Holder Name: [Your Name]
- Credit Card Number: [Last Four Digits]
- Email Address: [Your Email]
- Phone Number: [Your Phone Number]

I acknowledge that by opting for e-statements, I will receive my statements via email on a monthly basis. I understand that it is my responsibility to ensure that my email address is correct and updated.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]