

Authorization for Electronic Statements

Date: [Insert Date]

To: [Credit Card Issuer's Name]

Address: [Credit Card Issuer's Address]

Subject: Authorization for E-Statements on Credit Card Account

Dear [Credit Card Issuer's Name],

I, [Your Full Name], am writing to authorize the delivery of my credit card account statements electronically. My account details are as follows:

Account Holder Name: [Your Full Name]

Credit Card Account Number: [Your Credit Card Number]

By providing this authorization, I understand that I will receive all future statements via email at the following address:

[Your Email Address]

I acknowledge that I can withdraw my consent for electronic statements at any time by contacting your customer service department.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]

[Your Phone Number]