

Travel Notification to Bank

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Representative's Name/ Customer Service],

I am writing to inform you of my upcoming travel plans to ensure that my credit card transactions are processed without any interruptions.

Travel Details:

- **Destination:** [Destination City/Country]
- **Travel Dates:** [Start Date] to [End Date]

During this period, I will be using my credit card for transactions. Please let me know if you require any additional information.

Thank you for your attention to this matter.

Sincerely,

[Your Name]