

Notification of Foreign Travel

Dear [Credit Card Issuer Name],

I am writing to inform you that I will be traveling abroad from [start date] to [end date]. During this period, I will be in [list countries or regions]. I would like to ensure my credit card remains active and functional while I am overseas.

Here are my travel details:

- Name: [Your Name]
- Credit Card Number: [Last four digits of your credit card]
- Travel Dates: [start date] to [end date]
- Destinations: [list countries]

If you need any further information or documentation, please do not hesitate to contact me at [your phone number] or [your email address]. Thank you for your assistance.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip]