

Urgent: Renewal of Expired Credit Card

Date: [Insert Date]

Dear [Cardholder's Name],

We hope this message finds you well. Our records indicate that your credit card ending in ****-[Last 4 Digits] expired on [Expiration Date]. To ensure uninterrupted service and access to your account, we urge you to complete the renewal process as soon as possible.

Please log in to your account at [Website URL] or contact our customer service at [Customer Service Number] to initiate the renewal. Taking prompt action will help you avoid any disruptions in your transactions.

Thank you for your attention to this matter. We appreciate your prompt response.

Sincerely,

[Your Company's Name]
[Your Company's Contact Information]