

# Notification of Stolen Credit Card

Your Name  
Your Address  
Your City, State, Zip Code  
Your Email  
Your Phone Number  
Date: [Insert Date]

Customer Service Department  
[Bank Name]  
[Bank Address]  
[Bank City, State, Zip Code]

Dear Customer Service,

I am writing to inform you that my credit card, associated with account number ending in [Last Four Digits], has been stolen. I discovered this on [Date of Discovery].

All unauthorized transactions have been reported, and I request that you take immediate action to block my card to prevent any further unauthorized use. I would also appreciate assistance in issuing a replacement card at your earliest convenience.

Please let me know if you require any further information or documentation to process this request.

Thank you for your prompt attention to this matter.

Sincerely,  
[Your Name]