

Credit Card Loss Reporting

Dear Customer Service,

I am writing to report the loss of my credit card. The details are as follows:

Cardholder Name: [Your Name]

Credit Card Number: [Last Four Digits]

Date of Loss: [Date]

Time of Loss: [Time]

Last Known Location: [Location]

Please take the necessary steps to block my card and prevent any unauthorized transactions. I would appreciate your prompt attention to this matter and any further instructions you may have regarding the replacement card.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Contact Information]