

Notification of Credit Card Billing Date Change

Dear [Customer Name],

We are writing to inform you that there has been a change to the billing date of your credit card account ending in **** [last four digits]. Your new billing cycle will begin on [New Billing Date].

This change will take effect starting with your next billing cycle. If you have any questions regarding this change, please do not hesitate to contact our customer service department at [Customer Service Phone Number] or via email at [Customer Service Email].

We appreciate your understanding and thank you for being a valued customer.

Sincerely,
[Your Company Name]
[Your Company Address]
[Your Company Phone Number]