

# Appeal for Alteration of Credit Card Billing Period

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Credit Card Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Customer Service Representative],

I hope this message finds you well. I am writing to formally request an alteration of the billing period for my credit card account (Account Number: [Your Account Number]).

Due to [reason for request, e.g., changes in paycheck schedule, budgeting issues], I believe that adjusting my billing cycle from [current billing period] to [desired billing period] would greatly assist me in managing my finances more effectively.

I have been a loyal customer since [start date], and I have always prioritized timely payments. I kindly ask for your consideration in this matter and hope for a positive response.

Thank you for your time and assistance.

Sincerely,

[Your Name]