

Rewards Points Withdrawal Request

Date: **[Insert Date]**

To: [Credit Card Company Name]

Customer Service Department

Dear [Customer Service Team/Specific Person's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my rewards points accumulated on my credit card account.

Account Holder Name: **[Your Full Name]**

Credit Card Number (last 4 digits): **[XXXX]**

Rewards Points Balance: **[Current Points Balance]**

I would like to withdraw **[Amount of Points to Withdraw]** points for [specific purpose, e.g., a gift card, cash back, etc.]. Please let me know if there are any forms or procedures I need to follow to complete this request.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]