

Notification of Foreign Transaction Error

Dear [Customer's Name],

We are writing to inform you of a foreign transaction error that has been identified on your credit card account ending in [Last Four Digits]. Our records indicate that a transaction dated [Transaction Date] for the amount of [Transaction Amount] was processed incorrectly.

We understand the importance of accuracy in your account and are currently investigating this matter. Please be assured that we are committed to resolving this issue as swiftly as possible.

If you have any questions or notice any unauthorized transactions, please contact our customer service at [Customer Service Phone Number] or [Customer Service Email] at your earliest convenience.

Thank you for your understanding and patience during this process.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Phone Number]