

# Dispute Letter for Unauthorized Foreign Charges

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Credit Card Company Name

Company Address

City, State, Zip Code

Subject: Dispute of Unauthorized Charges

Dear [Credit Card Company],

I am writing to formally dispute several unauthorized charges that have appeared on my credit card statement for the account number ending in [last four digits]. I have identified charges made on [date(s)] totaling [amount(s)] from [merchant name(s)], which I did not authorize.

As these transactions were not initiated by me, I request that you investigate these charges and remove them from my account immediately. I have enclosed copies of my statement highlighting the disputed charges for your reference.

Please contact me at your earliest convenience to confirm receipt of this letter and to let me know the next steps in resolving this issue. I expect a response within [number of days] and appreciate your attention to this matter.

Thank you for your prompt assistance.

Sincerely,

Your Name

Account Number: [Your Account Number]