

# Request for Credit Card Payment Deferral

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Credit Card Company Name Customer Service],

I hope this message finds you well. I am writing to formally request a deferral of my credit card payment due on [Insert Due Date] for my account [Insert Account Number]. Due to [briefly explain your situation, e.g., financial hardship, unexpected expenses, loss of income], I am unable to make my payment on time.

I kindly ask for your understanding and support during this difficult time. If possible, I would appreciate a deferral of my payment until [Insert Requested New Due Date]. I assure you that I am committed to fulfilling my obligations and will resume payments as soon as I am able.

Thank you for considering my request. I look forward to your prompt response and support. Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]