

# Follow-Up on Credit Card Balance Inquiry

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my recent inquiry regarding my credit card balance. On [date of previous communication], I reached out to your customer service team, but I have not yet received a response.

As a valued customer, I appreciate your attention to this matter, and I would like to receive an update on the status of my inquiry. My credit card number is [Last four digits of card number], and my account number is [Account number].

Please let me know if you require any further information to assist with my request. Thank you for your prompt attention to this matter. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]