Credit Card Balance Request Confirmation

Date: [Insert Date]

Dear [Customer's Name],

We are writing to confirm that we have received your request for the balance information on your credit card account ending in ****[Last Four Digits].

Your current balance is: [Insert Current Balance]

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Insert Phone Number] or [Insert Email Address].

Thank you for choosing [Your Bank's Name].

Sincerely,

[Your Name]

[Your Job Title]

[Your Bank's Name]

[Your Bank's Address]

[Your Bank's Phone Number]