

# Application for Waiver of Credit Card Renewal Fee

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Credit Card Issuer's Name]

[Issuer's Address]

[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request a waiver of the renewal fee for my credit card account (Account Number: [Insert Account Number]). I have been a loyal customer for [insert number of years] and have always made payments on time.

Due to [briefly explain your reason, e.g., unexpected financial difficulties, loss of income], I am currently unable to pay the renewal fee. I would greatly appreciate your consideration of my request to waive this fee, allowing me to continue benefiting from my credit card services.

Thank you for your time and understanding. I look forward to your positive response.

Sincerely,

[Your Name]