

# Credit Card Debt Resolution Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Credit Card Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Credit Card Company],

I am writing to request the resolution of my credit card debt associated with account number [Your Account Number]. Due to [briefly explain your financial hardship, e.g., job loss, medical expenses], I have been unable to maintain my payments.

After reviewing my financial situation, I am seeking your assistance to find a manageable solution. I kindly request [specific request, e.g., a payment plan, reduced interest rate, settlement offer] to help me resolve this debt.

I value my relationship with your company and am hopeful we can reach a resolution that works for both parties. Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]