

Credit Card Cancellation Confirmation

Dear [Business Name],

We are writing to confirm the cancellation of your credit card account with the number ending in [last four digits]. This cancellation was processed on [date of cancellation].

If you have any outstanding balances, please ensure that they are settled to avoid any fees.

Should you have any questions or require further assistance, feel free to contact our customer service at [contact information].

Thank you for choosing [Bank Name].

Sincerely,

[Your Name]

[Your Title]

[Bank Name]